SOUTHERN CRESCENT TECHNICAL COLLEGE

# CODE OF CONDUCT COMPLAINT

Any administrative official, faculty member, student, security officer or staff member may file a complaint with the appropriate Student Disciplinary Officer against any student for a violation of the Student Code of Conduct. The individual(s) initiating the action must complete a Student Code of Conduct Complaint Form and forward it directly to the appropriate Student Disciplinary Officer. (Dean of Students or appropriate administrator)

(Reference: SCTC Student Handbook under the "Disciplinary Procedure and Student Conduct")

**Date** _____

**Student Name** _____ **Student ID#** _____

**Telephone (____)** _____ - _____ **Email** _____

**Program** _____ **Department** _____

**Site Code Violation(s) (Reference: SCTC Student Handbook "Code of Conduct") Item:** _____

**Explanation of Complaint**

_____
_____
_____
_____
_____
_____
_____
_____
_____

Witness (es)

_____
_____
_____

Have you in good faith attempted to resolve the issue? ☐ **Yes** ☐ **No** (Please describe below)

_____
_____
_____
_____

**Signature** _____ **Date:** _____

OFFICIAL USE ONLY:

Recommendation:

_____

_____

_____

_____

_____

As set forth in full in the student handbook/course catalog, Southern Crescent Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). Title IX/Equity Coordinator: Special Services Manager, Griffin Campus, 501 Varsity Road, Griffin, GA 30223, (770) 228-7382; ADA/Section 504 Coordinator: Special Services Coordinator, Griffin Campus, 501 Varsity Road, Griffin, GA 30223, (770) 228-7258. Any complaints filed against the Title IX/ Equity Coordinator or ADA/Section 504 Coordinator on any campus/center shall be handled by the Vice President for Student Affairs, Griffin Campus, 501 Varsity Road, Griffin, GA 30223, (770) 228-7348.