BOARD OF DIRECTORS MEETING
WebEx
October 1, 2025
7:30 a.m.

MINUTES

Present:

Erin Cook	Steve Ivory	Taylor Smith
George Crews	Lisa Johnson	Stone Workman
Dr. Chon Hester	Dan Owens	

Absent:

Rebecca Hadley-Catter	Dr. Keith Simmons

Staff Members:

Dr. Irvin Clark	Dr. Sean Brumfield	Dr. Xenia Johns
Stacy Acey	Candice Buckley	Michael Shiver
Montrese Adger Fuller	Dr. Chris Daniel	Dr. Tonya Whitlock
Richard Andrews	Steve Hendrix	Kim Santerre

A. CALL TO ORDER

Stone Workman called the meeting to order at 7:30 a.m. and welcomed everyone to the meeting.

B. APPROVAL OF AGENDA

Mr. Workman requested the Board review the agenda and requested any changes or corrections. Hearing none and without objection, the agenda was approved as presented unanimously.

C. APPROVAL OF MINUTES

Mr. Workman brought forth the minutes of the August 20, 2025 meeting as presented in the Board materials and requested any changes or corrections. Hearing none, the Board unanimously approved the minutes as presented.

D. OLD BUSINESS

No old business.

E. NEW BUSINESS

No new business.

F. DIVISIONAL REPORTS

Divisional highlights were provided from Administrative Services (Stacy Acey). Included in the Board materials was the following information:

1. Academic Affairs

Academic Programs

- CDL partnership with Unifi (Hartsfield–Jackson) begins in October.
- Nursing Bridge: 44 graduates in December; 100 students across campuses and centers by January.
- Industrial Systems/Mechatronics: record growth, multiple classes over capacity
- Culinary Arts: new faculty hire, externship renewed, Crescent Culinary Club forming
- Paramedicine/EMT: CoAEMSP self-study submitted; strong EMT enrollment across centers

Night & Weekend College

- 124 sections serving approximately 1,400 students
- Expanded offerings: evening courses, Saturday programs, and Sunday CDL instruction
- Weekend Nurse Aide launches October 17 (Griffin and Henry Centers)

Distance Education & Support

- 12 one-on-one Blackboard sessions (10 faculty, 2 students)
- 516 helpdesk tickets resolved
- Blackboard accessibility score: 92.6% (87,000+ items, 922 CRNs)

Library Services

- 7,300+ visits with 3,000 individual users
- 1,200 student IDs issued
- 29 instruction sessions
- 100 laptops loaned

2. Administrative Services

- Following is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2025 through August 29, 2025 (FY2026). A financial overview and brief explanation of this statement includes:
  - The final budget is $39,989,262.00.
  - FY2026 Current Year Revenue is $6,221,378.16. Revenue compared to budget is 15.53%.
  - Comparative data for FY2025 current year revenue is $6,184,726.69 as reported on August 30, 2024. The variance between FY2026 and FY2025 current year revenue is an increase of $36,651.47 in reported revenue for FY2026.
  - Actual Expenditures total is $5,417,677.27 comprised of 78.77% in personnel expenses and 21.23% in operating expenses. Expenditures compared to budget is 13.55%.
  - Comparative data for FY2025 actual expenses is $5,498,398.54 as reported on August 30, 2024. The variance between FY2026 and FY2025 actual expenses is a decrease of $80,721.27 for FY2026.
  - This financial statement indicates the College's current year (CY) funds available for this report is $792,680.03.
  - Prior year reserves less prior year outstanding receivables total $3,084,308.18. Current year and prior year total funds available for the period July 1, 2025 through August 29, 2025 is $3,876,988.21.

- Comparative data for FY2025 total funds available as reported on August 30, 2024 was $4,351,216.39, a decrease of $474,228.18 in FY2026 reported total funds available.

- Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

3. **Economic Development**

Instruction Hours & Revenue – FY2025

- Fiscal Year 2025 year-to-date, the Economic Development Division trained 1,563 individuals through continuing education courses, totaling 28,702 instructional hours and generating $348,036 in revenue.
- An additional 317 individuals were served through customized contract training for 40 companies, totaling 6,238 hours and generating $179,670 in revenue.
- Total FY2025 revenue to date: $527,706.
- Updated first-quarter FY2026 enrollment and revenue numbers will be available at the next board meeting.

Programs & Initiatives – FY2026

Manufacturer Ready Training

- Eight cohorts developed, with the first launching August 25.
- Fully funded by the Andersen Grant, the program prepares individuals for entry-level manufacturing roles such as machine operators.
- Instruction is led by a retired plant manager with 20+ years of industry experience.
- Recruitment supported by Rockdale Stepping Up Initiatives, SCTC Adult Education, and outreach to local schools.

First Responder Apprenticeship Program

- Developed in collaboration with Butts and Fayette Counties, and recently expanded to Upson and Lamar Counties.
- Supported by Apprenticeships for Economic Recovery (AER) and Public Service Apprenticeship Program (PSAP) funding, jointly delivered by Academic Affairs and Economic Development.
- Includes Related Technical Instruction (RTI) and Prior Learning Assessment (PLA) credit leading to a Technical Certificate of Credit (TCC) or an associate degree.

Pre-Assessment Strategy

- Free Electrical and Welding pre-assessments are available across the College's eight-county service area.
- These assessments identify workforce training needs and build pipelines into apprenticeship partnerships.

VEX Robotics Clubs

- Four clubs have launched at the Butts, Henry, Upson, and Spalding campuses along with affiliated middle school programs.
- Teams have been registered for competition, students are actively meeting and building their first robots, and each campus has a dedicated robotics room.
- Clubs serve as recruitment pipelines into SCTC's STEM programs.

Digital Skills Expansion

- A new Microsoft Office Suite instructor has been hired to expand digital literacy and business application training.
- This initiative enhances workforce readiness while generating additional revenue opportunities.

Active Employer Partnerships & Apprenticeships

- Hoshizaki has officially launched apprenticeship classes.

- NewCold is scheduled to begin apprenticeship training soon.
- Nexus will begin a pre-apprenticeship program on November 3.
- Additional active partnerships include Purple, Andersen Windows, Evans Metal Stamping, Yougsan, Dwellinz, and Luxottica.

Workforce Development Engagements

- Ongoing collaborations with city and county leaders (e.g., Barnesville, Thomaston, LaGrange) to align PSAP resources and apprenticeship opportunities with local economic development priorities.
- Expanded outreach efforts continue to target logistics and manufacturing employers, including cargo securement training and new industry recruitment in Lamar County.

4. Enrollment Management

Enrollment		
Fall 2025	Spring 2026	Summer 2026
7,003*	-	-
Fall 2024	Spring 2025	Summer 2025
6,185	6,540	3,108
Fall 2023	Spring 2024	Summer 2024
5,804	6,149	2,970
Fall 2022	Spring 2023	Summer 2023
5,018	5,241	2,683

Dual Enrollment		
Fall 2025	Spring 2026	Summer 2026
2,594*	-	-
Fall 2024	Spring 2025	Summer 2025
2,071	2,365	538
Fall 2023	Spring 2024	Summer 2024
1,759	2,073	374
Fall 2022	Spring 2023	Summer 2023
1,276	1,533	299

Credit Hours		
Fall 2025	Spring 2026	Summer 2026
60,023*	-	-
Fall 2024	Spring 2025	Summer 2025
51,833	54,214	23,367
Fall 2023	Spring 2024	Summer 2024
48,325	49,286	21,675
Fall 2022	Spring 2023	Summer 2023
41,839	40,950	19,303

Job Placement		
AY	In-Field	Total
AY24	92.7%	98.6%
AY23	95.7%	99.7%
AY22	94.3%	99.6%
AY21	91.1%	99.5%
AY20	90.3%	99.4%

Graduate Reporting			
Academic Year	Unduplicated Awards	Duplicated Awards	Graduation Rate
AY2025*	3,039	4,893	80.4%
AY2024	3,023	4,863	83.0%
AY2023	2,784	4,557	83.7%
AY2022	2,830	4,890	83.0%
AY2021	2,784	4,545	79.5%

Applications		
Semester	Conversion Rate-Applied to Accepted	Conversion Rate-Applied to Registered
Fall 2025*	5,257/8,140 = 64.6%	3,734/8,140 = 45.9%
Summer 2025*	2,004/3,363 = 59.6%	1,488/3,363 = 44.3%
Spring 2025	3,521/5,157 = 68.3%	2,000/5,157 = 38.8%
Fall 2024	5,310/7,302 = 72.7%	3,199/7,302 = 43.8%
Summer 2024	1,916/2,690 = 71.2%	907/2,690 = 33.7%
Spring 2024	3,518/4,673 = 75.3%	2,019/4,673 = 43.2%

*These numbers are to date and not finalized.

5. Executive Vice President

Tender Tech Child Development Center

- Tender Tech has been awarded a second Georgia Pre-K class — the first expansion of its kind in the program's history at Southern Crescent Technical College. This expansion allows us to serve up to 20 more 4- and 5-year-old children in our community, increasing access to high-quality early learning and school readiness opportunities
- Tender Tech has once again been approved to participate in the Child and Adult Care Food Program (CACFP) for the 2025–2026 school year, ensuring our children continue receiving nutritious meals that support healthy growth and learning.

Apprenticeships/Career Services

- Southern Crescent Technical College has expanded to 25 registered apprenticeship programs, serving 60 apprentices across diverse occupations. Since January 2025, 26 new apprentices have been added. Apprenticeship programs are currently offered in Henry, Fayette, Spalding, and Upson counties, with new high-demand programs recently launched in Butts County for CDL and EMT.
- Public sector and corporate partners continue to secure grants, including PSAP and HDAP funding, to strengthen and support the local workforce.
- Our annual Career Fair in April hosted over 50 employers and nearly 200 students and local job seekers.

Student Support Services

- Student Support Services staff attended NABITA Training over the summer at Gwinnett Technical College and received certifications in behavioral intervention and risk assessments.

- Last academic year, Student Support Services assisted 94 students and families through the Tiger Care Cabinet, providing food and meals, personal hygiene products, and other essential items.
- Last academic year, Student Support Services assisted 174 special population students through the Lending Library, providing access to textbooks, digital access codes, loaner laptops, and program tools.

KOBE

- Dr. Lamar is taking six students (3 K.O.B.E. And 3 Equity) to Detroit, MI for the Men of Character Student Leadership Retreat Sponsored (MOCSLI) sponsored by the Presidents Roundtable Committee October 9-12 Dr. Lamar was able to take students to this event in 2024 in Hartford, CT.
- Dr. Lamar and 3 faculty members from different areas are travelling to Tucson, AZ in November for the Quality Matters Connect Conference. This is the annual conference dedicated to online and hybrid learning and development.
- K.O.B.E. Is sponsoring two speakers for students in the month of October: Dr. Jarrod Benjamin on October 2nd who will be speaking at the SGA meeting, and Dr. Tish Bullard on October 20th who will be providing etiquette and presentation skills to students over a meal. Marketing materials are out on campus now.

Equity From Start to Finish

- Increased Enrollment Impact: Equity From Start to Finish has contributed to a 15% (*1,412*) overall impact on SCTC enrollment, supporting growth across the College.
- Student Success & Support: Through intentional wrap-around services including mentoring, tutoring, leadership development, and career advising. The program has helped students of all demographics persist, thrive, and achieve their academic and career goals.
- Early Outreach & Pipeline Development: Expanded engagement with high school and middle school students, including the launch of the first Robotics VEX Summer Camps, creating early exposure to STEM and high-demand workforce programs.

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Student Activities

- *Breast Cancer Awareness Walk* – SGA will host the annual walk on October 8, 2025, at 11:30 AM, meeting at the flagpoles at the Griffin, Thomaston, and McDonough SCTC locations.
- *Fall Festival & Open House* – Scheduled for October 23, 2025, from 5:00–7:00 PM on the Griffin Campus.
- *Veteran's Day Breakfast* – Hosted by SVA on November 11, 2025, at 9:00 AM; all SCTC faculty, staff, and students who are Veterans are invited to attend.
- *Georgia Fall Leadership Conference* – Student clubs and organizations will participate in the statewide leadership event in Atlanta, November 14–15, 2025.
- *SGA Toy Drive* – In partnership with the Georgia Student Government Association, SGA is hosting a Toy Drive this year from October 1–November 6, collecting new, unwrapped toys for Toys for Tots. Donation boxes will be available at all SCTC locations.

Student Athletics

- Successfully hired a Head Men's Basketball Coach and Head Women's Basketball Coach, along with adding Assistant Coaches for both programs to strengthen staffing and support student-athlete development.
- Received TCSG approval with completion of the five-year operational plan for soccer, launching club soccer in 2025–2026 and positioning SCTC to compete in the GCAA conference and for NJCAA National Championships beginning in 2026–2027.
- Increased athletic enrollment with 16 men's basketball players, 11 women's basketball players, and 14 men's soccer players, while actively developing the women's soccer program.

Miscellaneous

- SCTC will host four middle schools for Manufacturing Day in October. The event highlights will include speakers, demonstrations, lab tours, and hands-on activities. We are calling the event "Future Works: Robotics and Beyond." The tagline is "From Classroom to Career: Discover what's Possible."
  - Upson Lee Middle School, Tuesday, October 28, 100 students (Flint River Campus)
  - Henderson Middle School, Thursday, October 30, 45 students (Butts County Center)
  - McDonough Middle School, Thursday, October 29, Engineering Class (Henry County Center)
  - Rehoboth Road Middle School, Monday, October 27 (Griffin Campus)

6. Institutional Advancement

Key Highlights

- Fall 2025 scholarships: The Southern Crescent Technical College Foundation awarded 51 scholarships totaling $30,435 for students enrolled in the College for the Fall 2025 semester. This is a 15.9% increase in scholarships awarded compared to Fall 2024. The scholarship dollar amount increased by 35.9% from Fall 2024 to Fall 2025. Scholarship applications for Spring 2026 were available online from September 1–30, 2026 at https://www.sctech.edu/foundation/foundation-scholarships/.
- From the generous donation from the Dundee Community Association, the Southern Crescent Technical College Foundation awarded 7 Dundee Community Association Promise Scholarships to recent graduates from one of the Spalding County high schools. The students who received the scholarships will have their unpaid tuition balances paid for up to two semesters.
- Welcome to Montrese Adger Fuller, our new Vice President of Institutional Advancement, Marketing, and Public Relations. Ms. Adger Fuller brings nearly 26 years of higher education experience to her role as Vice President, where she is recognized as a transformational leader committed to student success, fundraising growth, and building strong partnerships. She previously served as Vice President for Advancement and External Relations at Clayton State University, securing the institution's largest $1 million grant from the Coca-Cola Foundation, and as Vice President of Advancement, External Relations and Marketing at Gordon State College, where she increased Foundation assets from $10.4 million to $16.7 million and secured multiple record-breaking gifts. Earlier in her career, she held leadership roles at Georgia State University, helping secure a $14.5 million State Farm Foundation gift, as well as at the University of Georgia, Emory University, and Howard University. A member of the 2022 AASCU Millennium Leadership Initiative Cohort, CASE, and GEAC, she earned her bachelor's degree in psychology from Spelman College and Rutgers University and a master's degree in psychology from Howard University.

- The SCTC Foundation is on track to submit our application for the TCFA Role Model Foundation Board Certification, an annual honor recognizing TCSG-affiliated college foundations that demonstrate excellence in nonprofit governance, board management, and operations. Foundations that meet all certification requirements and submit their applications by the annual deadline will be recognized at the Fall Leadership Conference in Savannah, GA during October 26-29, 2025.

Upcoming Events

- Drive "Fore" Education Invitational Golf Tournament – October 22, 2025
  Planning is going well for the upcoming 2025 Drive "Fore" Education Invitational Golf Tournament, and there's still time to register your team! Hosted by the Southern Crescent Technical College Foundation and presented in partnership with Impact Office Interiors, this exciting Lauderdale-style tournament will be held on Wednesday, October 22, 2025, at Heron Bay Golf & Country Club in Locust Grove. This annual event raises essential funds to support student scholarships and campus growth at Southern Crescent Technical College. We're excited to already have the support of this year's sponsors: Impact Office Interiors, ARI, Rubio & Sons Interiors, Inc., Jack Bowdoin, Technical Training Aids, Upson Regional Medical Center, Central Georgia EMC, Piedmont Henry, Beacon Security, Norcom, Tom & Gail Gardner, McLeRoy, Structor Group, First National Bank, Truist, Smith Welch Webb & White, Southern Rivers Energy, Pinnacle, Rooks Waltz Jackson & Esary Inc., AJK LLC, Thomaston Prescription Shop, and the Henry County Development Authority.

Giving

68%	The percentage of full-time faculty and staff currently participating in the internal campaign AY2026. So far, we raised $33,318.94.
$315,861.96	Funds raised AY2025

7. Institutional Effectiveness

SACSCOC

- IE received confirmation for the following notifications for an Off- Campus Instructional Site (OCIS) at 25 – 49% of a program, Griffin HS, and Love Joy HS.
- IE has submitted notifications for an Off- Campus Instructional Site (OCIS) at 25 – 49% of a program, Butts County Fire, Fayette County Fire and Spalding HS.
- IE received a request for additional information got the prospectus to establish Griffin HS as an OCIS at 50% or more of a program. We have worked with Academic Affairs and submitted the response on September 26, 2025.
- Dr. Stephen Pruitt is the New President of SACSCOC. I have had the opportunity to hear him speak on two different occasions. He has called for an immediate review of the SACSCOC standards and the substantive change standards. This study will take place over 2026 and be adopted in 2027. Dr. Pruitt would like to allow institutions to have to option to receive various designations. He specifically mentioned a workforce designation. The timing of this review and the implementation is great for the College because the new standards will be in place two years before the Fifth Year Review is due.

Other

- We have held two sessions at the Center for Teaching and Learning on the Flint River Campus. Planning, Assessment & Budgeting in August and Demand-Driven Scheduling: Meeting Students Where They Are in September. The following sessions are scheduled for the

remainder of this semester: Effective Stress Management, Using Learning Management Systems (LMS) Effectively, Active Learning & Flipped Classrooms.

- The September SCTC PIE is included in your packet. In this issue, IT approved tips for incorporating AI into the classroom.
- All equipment purchases from the FY2026 Perkins Grant have been submitted. This is the earliest that this has taken place. I want to compliment the faculty, deans and the Business Office for their hard work.

Information Technology

- In August, a new external-facing internet switch was installed as part of infrastructure improvements.
- Software updates included the quarterly Banner security updates and Financial Aid software updates, also completed in August, along with the release of an internally developed email signature web app to help staff create standardized signatures.
- Several AV projects are underway across campuses:
- Flint - the Teaching and Learning Center AV installation has been completed
- The Vex Robotic Labs AV installation is still in progress.
- Griffin - Event Center AV updates are scheduled for October 2025, and classroom AV updates (Rooms 206, 209, 811, 812, 814, and Ellis 221 through 224) are also scheduled.
- Help desk tickets for the month of August, 2025: Total Ticket 319 (average of 10 tickets/day)

G. PRESIDENT'S UPDATE

- Dr. Clark expressed his appreciation for the Board accommodating this schedule because of a meeting in Spalding County at 8:15 am.
- Overall, the college is in a great position. There are a little over 6,900 students for the semester, an increase in enrollment of ~12% overall. It is anticipated that the College will reach 7,000 by the end of the semester with the additional upcoming sessions. Your support is appreciated.
- Last week, Dr. Clark provided the State of the College address during Convocation to the faculty and staff. Dr. Clark laid out the priorities for the upcoming year for the faculty and staff. The priorities center around a couple of things. One is enrollment management redesign, led by Dr. Whitlock, is focused on putting an enrollment management focus that is integrated within the entire institution. Basically, providing a scientific strategy how to meet enrollment goals, working across Academic Affairs, Enrollment Management, and Institutional Effectiveness to utilize data to make informed decisions for enrollment as the College continues to grow.
- Discussions also included how we will expand efforts into the rural communities. This is extremely important because the College represents several rural communities and the College has taken a very intentional approach to support our rural communities. This shows up in the expansion we've had in our various counties. That is something that Dr. Clark wants to drive staff to continue to do. Dr. Clark was in Pike County yesterday meeting with the Superintendent and some officials to talk about work that the College can do in that county. The expectation is to see more in those rural communities because there are a lot of projects that are coming to our service area that are going to be centered around those rural communities and workforce development is going to be really important.
- A third priority is work with K-12 partners and expanding our footprint in regards to the pipeline and building that pipeline working with high school students and middle school students to get them exposed to technical education programs. This means outreach such as hosting summer programs and the work that we are already doing with robotics. Those clubs that are running in Butts, Spalding and Henry counties.

- Dr. Clark thanked everyone for the support that the board has offered, particularly the chairman and your leadership. Appreciation was expressed for the faculty and staff and for the College's leadership team. Everyone is very focused and we are excited about the future of the College.

H. EXECUTIVE SESSION

Upon motion by Dan Owens, and a second by Erin Cook, the Board voted unanimously to go into Executive Session to discuss a real estate matter at 7:40 a.m.

Following the discussion of the real estate matter, a motion was made by Taylor Smith and seconded by Steve Ivory to reconvene into regular session at 7:50 a.m. The motion was unanimously approved by the Board.

I. ADJOURN

Mr. Workman thanked everyone for their hard work and the Board for their service. The next Board meeting has been scheduled for December 11, 2025 at 10:00 a.m. There being no further business, the meeting was adjourned at 7:52 a.m.

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Dr. Irvin T. Clark III, Executive Secretary