BOARD OF DIRECTORS MEETING
Griffin Campus
June 17, 2026
8:00 a.m.

MINUTES

Present:

Erin Cook	Dr. Chon Hester	Taylor Smith
George Crews	Lisa Johnson	Josh Thomas
Rebecca Hadley-Catter	Dan Owens	Stone Workman

Absent:

Steve Ivory

Staff Members:

Dr. Irvin Clark	Dr. Chris Daniel	Michael Shiver
Stacy Acey	Dr. Alvin Harmon	Dr. Tonya Whitlock
Montrese Adger Fuller	Steve Hendrix	Kim Santerre

A. CALL TO ORDER

Stone Workman called the meeting to order at 8:08 a.m. and welcomed everyone to the meeting.

B. STUDENT/STAFF/FACULTY PRESENTATION

Michael Shiver introduced himself and provided an update from the Information Technology Department. Mr. Shiver shared ongoing initiatives that have laid a good foundation with an infrastructure to be able to best support students. The Colleges continues to institute processes to improve security and guard against cybersecurity attacks, and update technology through equipment replacement.

C. APPROVAL OF AGENDA

Mr. Workman requested the Board review the agenda and requested any changes or corrections. With the addition of an Executive Session, the agenda was approved unanimously without objection.

D. APPROVAL OF MINUTES

Mr. Workman brought forth the minutes of the May 20, 2026 meeting as presented in the Board materials and requested any changes or corrections. Hearing none, the Board unanimously approved the minutes as presented without objection.

E. OLD BUSINESS

No old business.

F. NEW BUSINESS

1. Election of Officers

Erin Cook, as Chair of the Nominating Committee, presented the slate of officers for FY2027 as follows: Stone Workman as Chair, Lisa Johnson as Vice Chair, and George Crews as Vice Chair-Elect. The Board unanimously approved the officers as presented. Ms. Cook thanked these members for accepting their respective positions.

With Ms. Cook rolling off the Board at the end of June, a new Chair of the Nominating Committee will need to be identified. Taylor Smith volunteered for the position and the Board unanimously approved.

2. FY2027 SCTC Board of Directors Meeting Schedule

Mr. Workman presented the proposed meeting schedule for FY2027 and opened the floor for any discussion. George Crews made a motion to approve the meeting schedule as presented, Mr. Smith seconded, and the Board unanimously approved the schedule.

3. FY2027 Annual Operating Budget

Ms. Acey included in the Board materials the proposed FY2027 Annual Operating Budget. The fiscal year runs from July 1, 2026 through June 30, 2027. The state funds are approved by the Governor through the appropriations bill and each college receives a portion of the allocation through the Technical College System of Georgia. The Technical College System of Georgia uses variables (i.e., enrollment, square footage, credit hours, graduation initiatives, and dual enrollment) to determine each college's allocation. The other component of the operational budget is local revenue through tuition and fees, and revenue from business/industry and continuing education. The Southern Crescent Technical College allocation from state funds for FY2027 is $39,466,451. Tuition and fees are based on 45,000 credit hours for the fall and spring semesters and 18,000 credit hours for the summer. This proposed budget will allow for hiring to support the high demand career fields. The funding formula allows for more equitable funding statewide based on enrollment and allows for better planning in the future. This formula incentivizes enrollment growth. Ms. Acey requested that the FY2027 Annual Operating Budget be approved as presented. Dan Owens made a motion to approve the budget as presented, Josh Thomas seconded, and the motion was unanimously approved.

4. Program Update

Dr. Harmon presented the Mechatronics program to begin to be offered at Creekside Christian Academy in the fall. George Crews offered kudos for continuing to promote this program to increase awareness. The local Board provided their support with a motion from Mr. Smith, seconded by Mr. Crews, and unanimous approval as presented.

G. DIVISIONAL REPORTS

Divisional highlights were provided from Academic Affairs, Administrative Services, Adult Education, Economic Development, Enrollment Management, Institutional Advancement, and Institutional Effectiveness. Included in the Board materials was the following information:

1. Academic Affairs

- Personnel updates:
  - Dean of Allied Health – Dr. Hamilton Smith
  - Director of Nursing Bridge-Teaching Learning-Dr. Katrina Walker
- Program Development Progress:

- Data Center Technology programs being prepared for curriculum committee

- Nursing faculty voted to update program hours so that KMS and catalog hours matched.
- Articulation
  MOU with Beulah Heights University is under review. This Articulation Agreement establishes a structured academic partnership between Beulah Heights University (BHU) and Southern Crescent Technical College (SCTC) to provide a seamless transfer pathway for qualifying SCTC graduates into BHU's Bachelor of Business Administration (BBA) program, with an optional pathway into the Master of Business Administration (MBA).

2. Administrative Services

Following is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2025 through May 29, 2026 (FY2026). A financial overview and brief explanation of this statement includes:

- The final budget is $43,698,213.00.
- FY2026 Current Year Revenue is $37,539,733.02. Revenue compared to budget is 85.91%.
- Comparative data for FY2025 current year revenue is $32,911,574.68 as reported on May 31, 2025. The variance between FY2026 and FY2025 current year revenue is an increase of $4,628,158.34 in reported revenue for FY2026.
- Actual Expenditures total is $32,361,607.51 comprised of 78.18% in personnel expenses and 21.82% in operating expenses. Expenditures compared to budget is 74.06%.
- Comparative data for FY25 actual expenses is $29,808,121.71 as reported on May 31, 2025. The variance between FY26 and FY25 actual expenses is an increase of $2,553,485.80 for FY26.
- This financial statement indicates the College's current year (CY) funds available for this report is $5,154,764.55.
- Prior year reserves less prior year outstanding receivables total $3,441,627.70. Current year and prior year total funds available for the period July 1, 2025 through May 29, 2026 is $8,596,392.25.
- Comparative data for FY2025 total funds available as reported on May 31, 2025 was $7,344,859.38, an increase of $1,251,532.87 in FY2026 reported total funds available.

Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

3. Adult Education

FY2026 Goals and progress:

- Enrollment Goal – 1441; –current number of NRS students – 1253.
- MSG Percentage Goal – 50%; – current MSG percentage is 44.75%.
- IET Participants Goal – 55; – current number of completions – 50. 31 of our IET graduates were credit based! We have had 19 complete a forklift certification as well. We continue to have students taking Early Childhood, CNA Fast Track, and Shielded Metal Arc Welding TCCs this Summer!
- High School Equivalency Goal 149; – current number of HSEs earned – 130; We do have credit for an additional 12 that were earned by FY25 students in our first semester of FY26. We will also receive credit for the 7 CPH students who earned their high school diploma in the fall semester.
- Southern Crescent Technical College Academy: Career Plus Students – We currently have 19 active students and several in intake. We ended up with 7 completing their High School Diploma this year. Fifth highest in the Technical College System of Georgia.
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- There are 98 Adult Education students that have transferred to credit students.
- We are continuing to work with the Griffin-Spalding County School system to determine if a Workplace Literacy class would be beneficial to help their nutrition workers with some basic English skills.
- The Adult Education program at TCSG will be transitioning to a new computer system as of July 1st – LACES. Our staff is attending training for this large undertaking at different points in June. Due to this, we will be ending our classes earlier than normal this year.
- We are finishing our 3-year run with the DECAL grant on June 30th. We are one of the few schools that received this grant all 3 years. This grant has paid for college expenses, up to $4500 per student, that allowed students to complete the Early Childhood Care and Education Basics TCC.
- The Adult Education program was the recipient of the Dollar General grant that will help us provide GED scholarships for Spalding County students. The grant is for $9982. This will cover 217 parts of the GED (4 parts for a GED – Math, Science, Social Studies, Reading/Language Arts)
- The Adult Education program had 36 students that applied to walk at Graduation. This is the highest number is 7 years!

4. **Economic Development**
   - Successfully completed ServSafe training for participants at West Central Women's Prison. The program achieved an 85% pass rate, with 17 of 21 participants successfully earning certification.
   - The Nexus Circular Pre-Apprenticeship program is scheduled to launch the week of July 7. Preparations and participant coordination are currently underway.
   - Planning continues for the Nexus Circular Apprenticeship program, with final class scheduling being completed for the Fall cohort launch.
   - A customized training partnership with Procter & Gamble has begun on June 9th at the Butts campus.
   - A customized training partnership with Gerresheimer is scheduled to begin in August with 24 participants.
   - Planning is underway for Luxottica Apprenticeship Cohort #2, which is scheduled to launch in August with 15 participants.
   - The Butts County CTAE team and the Spalding County CTAE team met on June 15 to discuss pre-apprenticeship opportunities and workforce pipeline collaboration.
   - Registration is now open for VEX Robotics and VEX AIR summer camps for students throughout the college's service area. Current enrollment includes:
     - Upson County VEX AIR Camp: 5 participants
     - Spalding County VEX High School Robotics Camp: 7 participants
     - Butts County VEX Middle School Camp: 20 participants
   - The City of McDonough Small Business Management (SMB) Program committee is holding its second meeting today at 2:00 PM, and the committee portal has launched.
   - Met with Hoshizaki to discuss partnership opportunities, including internships, brazing process training, maintenance technician recruitment support, and the development of a second round of customized maintenance training for apprentices who recently completed the program.
   - Met with Wallace Electric in Butts County regarding newly awarded Industry Driven Funding totaling $105,000. Training initiatives under development include Data Center Electrical Systems and Industrial Electrical training programs.

- The City of Griffin is exploring a Heavy Equipment Operator Apprenticeship as an opportunity to upskill employees and improve retention through a structured apprenticeship or training program.

5. Enrollment Management

Enrollment		
Fall 2026*	Spring 2027	Summer 2027
3,866	-	-
Fall 2025	Spring 2026	Summer 2026*
7,074	7,334	3,226
Fall 2024	Spring 2025	Summer 2025
6,185	6,540	3,108

Dual Enrollment		
Fall 2026	Spring 2027	Summer 2027
2,164	-	-
Fall 2025	Spring 2026	Summer 2026*
2,582	2,966	687
Fall 2024	Spring 2025	Summer 2025
2,071	2,365	538

Credit Hours		
Fall 2026*	Spring 2027	Summer 2027
26,064	-	-
Fall 2025	Spring 2026	Summer 2026*
60,067	61,518	24,529
Fall 2024	Spring 2025	Summer 2025
51,833	54,214	23,367

Job Placement		
AY	In-Field	Total
AY26*	N/A	N/A
AY25*	37.8%	99.6%
AY24	92.7%	98.6%
AY23	95.7%	99.7%
AY22	94.3%	99.6%

Graduate Reporting			
Academic Year	Unduplicated Awards	Duplicated Awards	Graduation Rate
AY2026*	905	1,565	70.8%
AY2025	3,039	4,893	80.4%
AY2024	3,023	4,863	83.0%
AY2023	2,784	4,557	83.7%

- The 2026 Commencement Exercises were held on Thursday, May 14, at 10 a.m. and 2 pm, at Trilith LIVE, 130 Shepperton Way, Fayetteville, GA 30214. Positive feedback was received from students, guests, faculty, and staff. Thank you all for your support of our students and the College. The tentative date for the 2027 Commencement Exercises will be Tuesday, May 11, 2027 at Trilith LIVE.
- We were able to hire one employee for our newly established Call Center. As the college grows, so does the number of phone calls, so if you know someone interested in this opportunity, we're preparing to hire one more person. These positions will be located at the Flint Campus.

6. **Institutional Advancement**
   - Scholarship Support (Summer): 42 scholarships totaling $18,700
   - Fall Scholarships are open until July 6th.
   - Funding Received:
     - Received Dollar General Literacy Grant - $9,982
     - Received Amazon Donation for STEM/Robotics and Soccer - $10,000
     - Received Disabled Veteran Scholarship Support of $20,000 to support 20 Veterans from the Technical College System of Georgia
   - Events:
     - Community Engagement Dinners - July 8 at Henry County Center followed by Butts County
     - Signature Gala – January 23, 2027 – Trilith LIVE
   - Marketing:
     - A College newsletter is forthcoming via email.
     - Follow the College on social media (Facebook, LinkedIn)
   - Personnel:
     - Telisa Lloyd is the new Institutional Advancement Coordinator

7. **Institutional Effectiveness**
   - The SACSCOC prospectus for Creekside Christian Academy is ready to submit. This approval will allow the college to offer 50% or more of the Mechatronic Technician TCC at the Academy beginning in January 2027.
   - SACSCOC is in the process of a comprehensive revision of the accreditation standards. As the liaison, Dr. Daniel was given a preview of the first draft. Here are the highlights of the changes at this point.
     - QEP requirement removed.
     - Greater emphasis on student outcomes and effectiveness.
     - Possible attestation process replacing documentation for some standards.
     - More mission-based flexibility for institutions such as technical colleges.
   - We just finished up with the fifth amendment to the 2026 Perkins budget and the College only left approximately $30 unspent.
   - The FY2027 Perkins has been submitted and approval is pending.
   - The Technical College System of Georgia is bringing all 22 colleges under their umbrella for the use of AD Astra. This is a scheduling efficiency program that uses predictive analysis of students required completion pathways and room equipment and capacity to develop our course schedules in a more efficient manner. The College is currently working with Academic Affairs and Enrollment Management to complete the required scoping document that will help transition to the new platform and take advantage of additional solutions within the program.
   - The Division is working with the Nursing program to assist in preparation for the HRSA Grant Onsite Review that will take place on July 7-8.
   - The May SCTC PIE is included in your packet.
   - Information Technology (IT) and Marketing have selected a vendor to assist us in redesigning a new website to go live in late Spring 2027.
   - Projects for FY 2027
     - Classroom and Staff computer refresh to continue
     - AV will be updated in the Griffin classrooms
     - New virtual server platform to be implemented
     - IT Infrastructure updates
       - Updated Wi-Fi at the Henry Campus
       - New core switch at the Flint River Campus.

- There were 327 IT Help desk tickets for the month of March 2026, averaging 11 tickets per day.

H. PRESIDENT'S UPDATE

- Dr. Clark requested that everyone remember Superintendent Lowe's family due to his recent passing. Mr. Lowe was the current Chair of the Griffin RESA Board and the Executive Director is retiring. Dr. Clark has attended a called meeting for Griffin RESA as there is a definite need to recalibrate. Mr. Lowe's funeral is scheduled for Friday with a visitation planned at the Butts County Performing Arts Center tomorrow.
- Dr. Clark thanked the Board for the approval of the budget and mentioned that it is based on a 48,000 credit hour benchmark for fall and spring semesters.
- Dr. Clark requested that Erin Cook join him at the podium and presented her with a plaque for nine years of service as to the Board. Dr. Clark stated that he appreciated her leadership, support, insight, and advocacy. Ms. Cook stated that she had enjoyed serving on the Board and learned a great deal about the Technical College System of Georgia and Southern Crescent Technical College, in particular. She stated that she is proud of the work that the College is doing and will continue to support the College as well as attend future events.

I. EXECUTIVE SESSION

Upon motion by Mr. Crews, and a second by Rebecca Hadley-Catter, the Board voted unanimously to go into Executive Session to discuss a real estate matter at 9:07 a.m.

Following the discussion of the real estate matter, a motion was made by Mr. Thomas and seconded by Mr. Smith to reconvene into regular session at 9:20 a.m. The motion was unanimously approved by the Board.

J. ADJOURN

Mr. Workman thanked everyone for their attendance. The next Board of Directors meeting will be August 19, 2026. The Board meeting was adjourned at 9:21 a.m.

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Dr. Irvin T. Clark III, Executive Secretary