



## Film Production Administrative Assistant II Certificate (AA21)- 18 Credit Hours

### Program Description:

Film Production - Administrative Assistant II certificate program will train competent entry-level Film/Video Production Assistants who can successfully get an entry-level job in the film/video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes advanced training in production office protocols/expectations, the pre-production /production / post-production process and crew responsibilities / hierarchy. Hands on labs provide students with authentic real world Film and TV production simulations.

### Contact:

**Sean Van Dorn**

**Program Coordinator**

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### Website:

<https://sctech.smartcatalogiq.com/en/current/catalog/film-production/aa21-film-production-administrative-assistant-ii-technical-certificate-of-credit>

Pre-Certificate Requirements					
Program Specific					
<ul style="list-style-type: none"> <li>GPA 2.0 or higher</li> <li>Spring and Fall entrance at Griffin campus</li> </ul>					
<i>S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer</i>					
✓	Grade	Semester 1	S	CR	Notes & Milestones
		FILM 1040 Film and Television Production Scheduling/Movie Magic	ALL	3	<b>Prerequisite:</b> FILM 1010 AND FILM 1020 OR FILM 1100 with a grade of "C" or better <b>Corequisites:</b> FILM 1050
		FILM 1050 Film and Television Production Budgeting/Movie Magic	ALL	4	<b>Prerequisite:</b> FILM 1010 AND FILM 1020 OR FILM 1100 with a grade of "C" or better <b>Corequisite:</b> FILM 1040
				<b>7</b>	<b>Program Semester Hours</b>
✓	Grade	Semester 2	S	CR	Notes & Milestones
		FILM 2010 Advanced Skills for Film & TV Production I	ALL	3	<b>Prerequisite:</b> FILM 1010 AND FILM 1020 OR FILM 1100 with a grade of "C" or better <b>Corequisite:</b> FILM 2020
		FILM 2020 Advanced Skills for Film & TV Production II	ALL	3	<b>Prerequisite:</b> FILM 1010 AND FILM 1020 OR FILM 1100 with a grade of "C" or better <b>Corequisite:</b> FILM 2010
		BUSN 1190 Digital Technologies in Business	ALL	2	<b>Prerequisite:</b> COMP 1000
		BUSN 1430 Desktop Publishing and Presentation Applications	ALL	4	<b>Prerequisite:</b> COMP 1000
				<b>12</b>	<b>Program Semester Hours</b>
Meet with your Academic Advisor to ensure you are viewing the latest and most accurate information.					

**Employment Opportunities:** <https://www.sctech.edu/career-services/>

**Articulation Agreements:** <https://sctech.smartcatalogiq.com/current/catalog/articulation-agreements-between-southern-crescent-technical-college-and-other-colleges>

**Financial Aid by Program:** <https://www.sctech.edu/sctc-programs-by-financial-aid-fund-type/>

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