



Future Intended Program: Medical Assisting (MA22)

Advisor Prior to Competition: academicadvisor@sctech.edu

Program Coordinator, Mettie Hogan, mettie.hogan@sctech.edu

Pre-Medical Assisting Diploma Requirements					
Program Specifics					
<ul style="list-style-type: none"> Competitive GPA must be at least a 2.5 in the Courses Required for Competitive Selection Offered at the Griffin and Flint River Campuses. (Day Classes only) All prerequisite courses must be completed before any MAST courses. 					
<i>S = Semester; CR = Credit Hours; FA = Fall; SP = Spring; SU = Summer</i>					
✓	Grade	Courses Required for Competitive Selection	S	CR	Notes & Milestones
		ENGL 1010 Fundamentals of English I	ALL	3	Substitution: ENGL 1101
		MATH 1012 Foundations of Mathematics	ALL	3	Substitution: MATH 1101, MATH 1103, MATH 1111, MATH 1113 or MATH 1131
		PSYC 1010 Basic Psychology	ALL	3	Substitution: PSYC 1101
		COMP 1000 Introduction to Computers -OR- COLL 1500 Student Success	ALL	3	
		ALHS 1090 Medical Terminology for Allied Health Sciences	ALL	2	
Meet with your Academic Advisor to ensure you are viewing the latest and most accurate information.					

All 5 Courses above must be completed with a “C” or higher and before the Application Deadline. Minimum GPA= 2.5.

Admission Criteria for Medical Assisting (MA22)

Admission to Health Sciences and Nursing degree and certificate programs are based on a competitive selection process. There are minimum requirements for admission to individual Health Sciences and Nursing programs, and meeting minimum requirements does not guarantee admission to the program. Be sure to review the [Competitive Selection Program Statistics](#).

Competitive Selection Deadlines

- The Medical Assisting program will admit twice each year at Griffin and Flint River Campuses.
- Program acceptance and deadlines dates [allied-health-acceptance-dates/](#) for Fall and Spring cohorts.

Competitive Selection Process

- Must complete the required courses with a minimum grade of “C” or higher and have at least a 2.5 competitive GPA. ENGL 1010, MATH 1012 PSYC 1010, COMP 1000 or COLL 1500 and ALHS 1090 are used to calculate the competitive GPA.
- Program applications received after the deadline will not be accepted. Go to www.sctech.edu and click on Programs, click on Allied Health and scroll down and select: [Allied Health Program Application](#) Deadline by 1st day of the semester.
- While all courses are offered, they may vary by term and campus. See the faculty advisor for any questions.
- **Grading standards for medical assisting courses are very stringent. For students to progress to the next course of study, a minimum grade of C must be maintained.**

Medical Assisting Program Curriculum (3 Consecutive Semesters)				
Program Coordinator, Mettie Hogan				
Semester	Course Number	Fall Semester Cohort Course Name	Credit Hours	Notes and Milestones
Fall	MAST 1061	Front Office and Legal Implications	6	
	MAST 1080	Medical Assisting Skills I	4	
	MAST 1120	Human Diseases	3	
Spring	MAST 1112	Insurance and Claims Management	5	
	MAST 1090	Medical Assisting Skills II	4	
	MAST 1030	Pharmacology in the Medical Office	4	
Summer	MAST 1130	Medical Assistant Externship & Seminar	8	
		Total Hours	48	
Semester	Course Number	Spring Semester Cohort Course Name	Credit Hours	Notes and Milestones
Spring	MAST 1061	Front Office and Legal Implications	6	
	MAST 1080	Medical Assisting Skills I	4	
	MAST 1120	Human Diseases	3	
Summer	MAST 1112	Insurance and Claims Management	5	
	MAST 1090	Medical Assisting Skills II	4	
	MAST 1030	Pharmacology in the Medical Office	4	
Fall	MAST 1130	Medical Assistant Externship & Seminar	8	
		Total Hours	48	

Southern Crescent Technical College does not discriminate on the basis of race, color, creed or religion, military status, national or ethnic origin, sex, age, or disability. The following persons has been designated to manage inquiries regarding the non-discrimination policies: Eben Risper, Title IX Coordinator for the Griffin Campus, Henry County Center, and Fayette County Center, 501 Varsity Road, Griffin, GA 30223, eben.risper@sctech.edu, 770-228-7382; Teresa Brooks, ADA/Section 504 Coordinator for the Griffin Campus, Henry County Center and Fayette County Center, 501 Varsity Road, Griffin, GA 30223, teresa.brooks@sctech.edu, 770-228-7258; Mary Jackson, Title IX and ADA/Section 504 Coordinator for the Flint River Campus, Butts County Center and Jasper County Center, 1533 Highway 19 South, Thomaston, GA 30286, mary.jackson@sctech.edu, 706-646-6224.