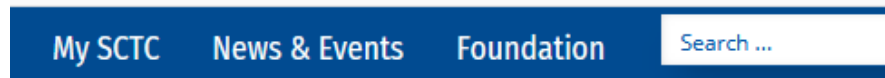


# Student Blackboard Training Course

All new students are enrolled in the Student Blackboard Training Course. This work-at-your-own pace course will help students learn how to navigate and use the tools within the Blackboard environment. To find this course, following the steps below:

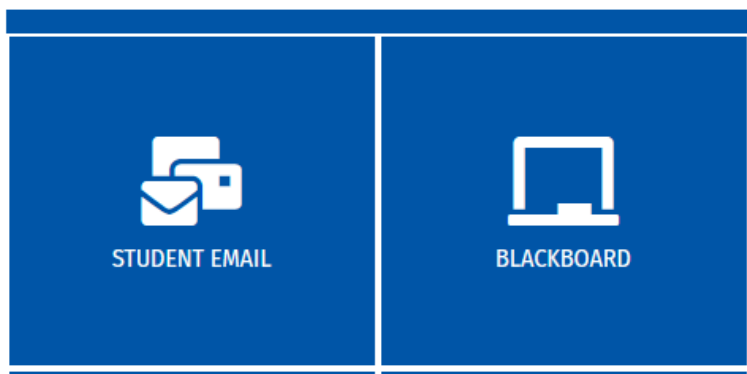
1. Login to Blackboard by going to [www.sctech.edu](http://www.sctech.edu) and then selecting **My SCTC**.



[TS](#) [COMMUNITY & BUSINESS](#) [ADULT EDUCATION](#) [ABOUT](#)

2. Next, select Blackboard

## My SCTC

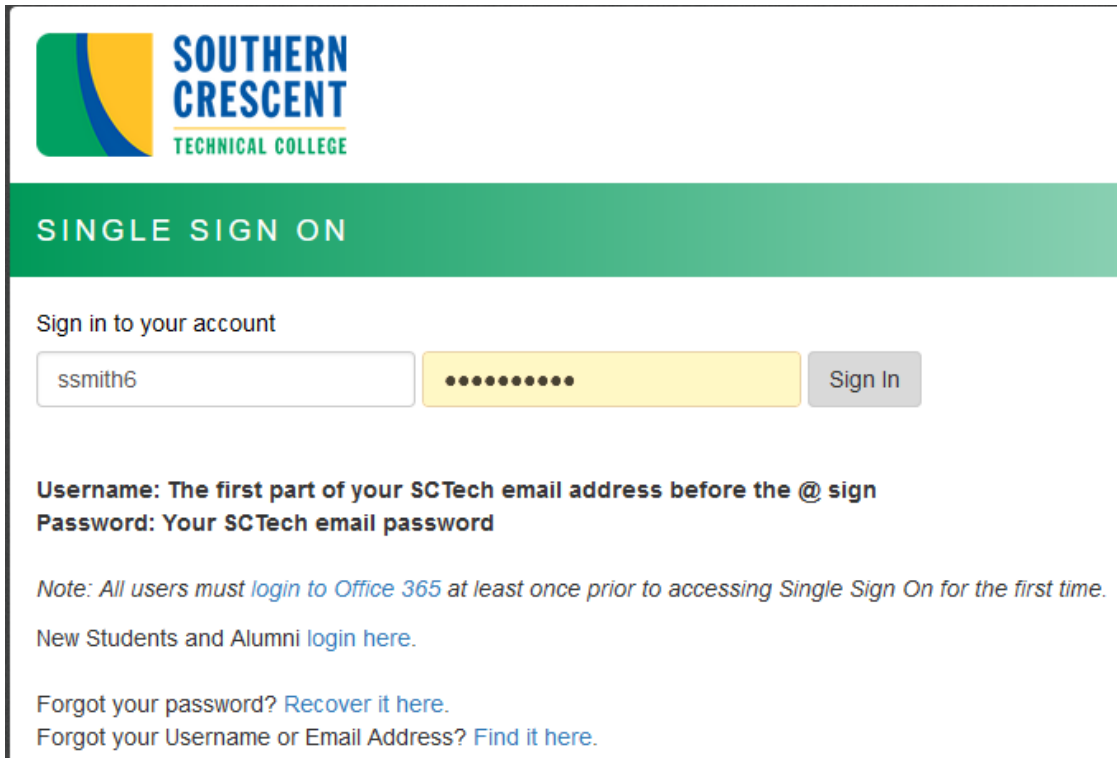


3. Select Login Here




# Student Blackboard Training Course

4. At the SINGLE SIGN ON page, use the first part of your student email for the username and your email password for the password.



The screenshot shows the login interface for Southern Crescent Technical College. At the top left is the college's logo, which consists of a green and yellow square with a blue crescent shape, followed by the text "SOUTHERN CRESCENT TECHNICAL COLLEGE". Below the logo is a green horizontal bar with the text "SINGLE SIGN ON" in white. Underneath this bar, the text "Sign in to your account" is displayed. There are two input fields: the first contains the username "ssmith6" and the second contains a masked password represented by ten dots. To the right of the password field is a grey "Sign In" button. Below the input fields, there are instructions: "Username: The first part of your SCTech email address before the @ sign" and "Password: Your SCTech email password". A note follows: "Note: All users must login to Office 365 at least once prior to accessing Single Sign On for the first time." Below the note are two links: "New Students and Alumni login here." and "Forgot your password? Recover it here." At the bottom, there is another link: "Forgot your Username or Email Address? Find it here."

5. You'll find the training course under My Organizations.



The screenshot shows a blue horizontal bar with the text "My Organizations" in white. Below the bar is a light grey area.

6. Select the course link and you will be transferred to the Student training.

[831\\_Student\\_Blackboard\\_Training](#)

# Student Blackboard Training Course

The screenshot shows a Blackboard course interface. At the top, there is a navigation bar with a home icon and the text 'WELCOME!'. Below this is a course banner with the title 'Student Orientation' and the tagline 'BE A BETTER LEARNER'. The main content area is titled 'WELCOME!' and contains the following text:

**Welcome to the Student Orientation Course!**

You've come to the right place to test drive an online course before taking your real classes!

This course uses Blackboard Learn v. 9.1, a learning management system (LMS) that you access on the Internet. Instructors use it for anything from simply "Blackboard Learn" or "BbL" for short.

**Goal:** This unfacilitated and self-paced course will quickly increase your comfort level with online learning and provide practice with common course tasks. See Southern Crescent's Student Helpdesk: <http://studenthelpdesk.sctech.edu/>.

**Method:** Lessons 1-8 contain the same elements:

- Brief overviews of the big ideas in each area of online learning
- Checklists that give you hands-on practice with course tools, and links to [help.blackboard.com](http://help.blackboard.com) resources
- Practical strategies and resources for being the best online learner you can be
- Ideas to think about and tasks to complete in your online course(s) at your school

**Helpful Links:**

- Links to instructions and tutorials are included in the lessons.
- The "Glossary" link near the bottom of the course menu (on the left) opens a list of useful terms from the course.
- The "Blackboard Learn Help" link at the bottom of the course menu opens the online student manual, which is searchable.

**How do I get around in the course?**

The course menu on the left provides links to the lessons and other tools. Start by clicking on **1] Begin and Log In**. JUMP IN and have fun!

On the left side of the page, there is a course menu with the following items: 831\_Student\_Blackboard\_Training, Home Page, WELCOME!, 1] Begin and Log In, 2] Course Content, 3] Communication, 4] Discussion Forums, 5] Assignments, 6] Tests and Surveys, 7] Stay on Track, 8] Get Help, Journal, Discussions, Wiki, Tools, Glossary, Blackboard Learn Help, and DONE! A blue arrow points from the 'How do I get around in the course?' section to the '1] Begin and Log In' item in the course menu.

## 5. Click on SCTC Home button to return to your home menu located upper right.

The screenshot shows the Southern Crescent Technical College Blackboard interface. At the top left is the college logo. At the top right, there is a navigation bar with the text 'Student Test' and a dropdown arrow. Below this is a navigation bar with the text 'SCTC Home' and 'Notifications'. At the bottom, there is a navigation bar with the text 'Tools', 'My Courses', and 'Announcements'.

## 6. To return to Student Blackboard Training go to My Organizations on your SCTC Home menu.