



BOARD OF DIRECTORS MEETING  
Webex  
January 19, 2022  
7:30 a.m.

MINUTES

Present:

David Campbell  
Erin Cook  
Kyle Fletcher  
Keith Gettinger

Rebecca Hadley-Catter  
John Rainwater  
Keith Simmons  
Jeff Tarrant

Chris Williams  
Stone Workman

Absent:

Roger McDaniel

Michael Powell

Staff Members:

Dr. Ryan Foley  
Stacy Acey  
Dr. Mark Andrews  
Cherryl Burks  
Barbara Jo Cook

Dr. Chris Daniel  
Jennifer Edwards  
Steve Hendrix  
Dr. Xenia Johns  
Dr. Steve Pearce

Kim Santerre  
Anna Taylor  
Curtis Ward

Guests:

Gloria Pine

Hannah Staley

**A. CALL TO ORDER**

David Campbell called the meeting to order at 7:36 a.m. and welcomed the staff and guests to the meeting.

**B. INTRODUCTION OF GUESTS**

Dr. Foley introduced himself and indicated he is pleased to serve as Interim President while the hiring process is ongoing. The last few weeks has involved meeting people and he has realized the reputation of the College is outstanding. It has been a smooth transition. Dr. Foley has been with Ogeechee Technical College for about 20 years. He looks forward to meeting Board members that he has not personally had the chance to engage yet. Dr. Thomas was an amazing leader for the College and had everything running very smoothly. He is at the College to provide leadership during this time of transition and to help support the College and the community to continue doing great things. Dr. Foley turned the meeting over to Dr. Pearce to introduce the first guest speaker.

1. **SCTC Rick Perkins Award Winner – Curtis Ward**  
Dr. Pearce introduced Curtis Ward as the 2022 Rick Perkins Award Winner. Mr. Ward spoke briefly about being honored and excited to represent the College for the competition and be an advocate for technical education. He desires to continue to spread the word about what the College does and how it changes people's lives.
2. **SCTC EAGLE Winner – Gloria Pine**  
Steve Hendrix, Vice President for Adult Education and Academic Support, introduced Gloria Pine, the College's 2022 EAGLE winner. Ms. Pine expressed why education is important and how adult education built her confidence as well as provided her a purpose. She looks forward to continuing her education and obtaining her GED.
3. **SCTC GOAL Winner – Hannah Staley**  
Dr. Xenia Johns, Vice President for Student Affairs, thanked Mr. Ward and Ms. Pine and introduced Hannah Staley. Ms. Staley found herself at a season in life wherein she needed a change to be financially stable. As she became a Radiologic Technology student, she realized that this profession suited her and that she can be a bright spot in someone's not so great day.

Mr. Campbell congratulated the winners and thanked them for representing the College at the State level.

**C. ADDITIONS/CHANGES TO THE AGENDA**

There were no additions to the agenda.

**D. APPROVAL OF AGENDA**

Rebecca Hadley-Catter made a motion to accept the agenda, Chris Williams seconded, and the Board voted unanimously to accept the agenda.

**E. APPROVAL OF MINUTES FROM LAST MEETING**

Ms. Hadley-Catter made a motion to approve the minutes of the December 16, 2021, meeting as presented in the Board materials, Keith Gettinger seconded, and the motion was unanimously approved.

**F. OLD BUSINESS**

No old business.

**G. NEW BUSINESS**

**1. Program Updates**

**Radiologic Technologist Assistant (RT21)**

Dr. Pearce presented the program for consideration. A student could complete this Technical Certificate of Credit in one semester and be able to become employed, should the student not be able to continue to complete the entire degree. For students that do continue on, the clinical portion of this program will better prepare the student for future clinicals. John Rainwater made a motion to approve the program as presented, Mr. Gettinger seconded, and the Board voted unanimously to approve the motion.

## H. COLLEGE REPORTS

### 1. Academic Affairs

Dr. Steve Pearce reported on the Academic Affairs area as follows:

- The Computer Programming program was ranked as the Number 9 Best Online Associate Degree in Computer Programming by University HQ. A number of measures are used to rank programs including cost of tuition, retention rate, graduation rate, graduating salary, and diplomas awarded. Congratulations to Caren Smith, program coordinator for Computer Programming.
- The College is preparing for program reaccreditation for both Respiratory Care and Dental Assisting. Respiratory Care is accredited by the Commission on Accreditation for Respiratory Care (CoARC) and Dental Assisting by Commission on Dental Accreditation. Both programs will submit self-studies followed by site visits to evaluate the programs.
- An articulation agreement with Wesleyan College in Macon has been signed. This agreement guarantees graduates from Southern Crescent Technical College with an AS or AAS degree will be accepted with all their general education core requirements satisfied.
- The retention rate at Southern Crescent Technical College is 65.3% compared to the System retention rate of 61.5%. The College is ranked fourth in the system for retention. The retention rate is calculated by tracking Fall Semester students who are regular admits, not dual enrolled or transient students, first time at the College, and can be full-time or part-time.
- The first Advisory Committee for the Civil Engineering program was held with representatives from Georgia DOT, McLeRoy, and Rochester & Associates. These representatives expressed interest in the program, both in general civil engineering and surveying concentrations. The College looks forward to starting the program in Fall 2022. The challenge will be to identify an instructor.

### 2. Administrative Services

Stacy Acey reported on the Administrative Services area as follows:

- Following is the Southern Crescent Technical College Financial Statement of Funds Available and Expenditures Compared to Budget for the period of July 1, 2021 through December 31, 2021 (FY2022). A financial overview and brief explanation of this statement includes:
  - The final budget is \$29,724,490.00.
  - FY2022 Current Year Revenue is \$15,851,514.30 less receivables (\$25,592.25) provides a total adjusted revenue of \$15,825,922.05. Revenue compared to budget is 53.33%.
  - Comparative data for FY2021 current year revenue is \$13,819,014.66 as reported on December 31, 2020. The variance between FY2022 and FY2021 current year revenue is an increase of \$2,032,499.64 in reported revenue for FY2021.
  - Actual Expenditures total is \$13,894,616.93 comprised of 85.80% in personnel expenses and 14.20% in operating expenses. Expenditures compared to budget is 46.74%.
  - Comparative data for FY21 actual expenses is \$12,089,208.06 as reported on December 31, 2020. The variance between FY22 and FY21 actual expenses is an increase of \$1,805,408.87 for FY22.
  - This financial statement indicates the College's current year (CY) funds available for this report is \$1,931,305.12. Prior year reserves less prior year outstanding receivables total

\$2,141,208.50. Current year and prior year total funds available for the period July 1, 2021 through December 31, 2021 is \$4,072,513.62.

- Comparative data for FY2021 total funds available as reported on December 31, 2020 was \$3,705,454.10, a \$367,059.52 increase in FY2022 reported total funds available.
- Southern Crescent Technical College is in a financial position to meet its outstanding obligations and is in good standing.

| CARES Funding          | Institutional   | Minority         | Student         |
|------------------------|-----------------|------------------|-----------------|
| Grant Award to Date    | \$15,819,937.00 | \$1,510,433.00   | \$11,614,016.00 |
| Remaining Balances     | \$9,141,567.02  | \$485,762.82     | \$4,561,843.00  |
| Last Day to Draw funds | August 16, 2022 | November 7, 2022 | August 16, 2022 |

### 3. Adult Education

Steve Hendrix reported on the Adult Education area as follows:

- Enrollment stands at 525 students and a Measurable Skills Gain of 35.43%. Our goals for the year are 1,200 enrolled students and a 51.6% MSG percentage.
- There have been 39 students obtain their GED since July 1, 2021.
- During FY2022, there have been 13 Adult Education students who applied to the College. Six of those students have already registered for classes.
- The Adult Education program is collaborating with Economic Development to offer a Forklift training, an Integrated Education and Training (IET), to our Adult Education students in February and efforts are made to help them find employment with these new skills.

### 4. Institutional Advancement

Barbara Jo Cook reported on the Institutional Advancement area as follows:

- The Southern Crescent Technical College Foundation Executive Committee met on December 16, 2021, at 8:30 a.m. and the Board of Trustees met on December 16, 2021, at 10:00 a.m. prior to the Holiday luncheon for faculty and staff. Ms. Cook thanked the members of the Board of Directors and the Board of Trustees who served lunch to the faculty and staff to thank them on behalf of all of our students. The staff appreciate your participation.
- Applications for scholarships for Summer Semester are available online through AwardSpring until January 31, 2022.
- The Foundation received donations in December for the annual pledges and contributions in excess of \$16,000.
- Ms. Cook concluded with a sincere thank you to the Board members for always saying “yes.”

### 5. Institutional Effectiveness, Information Technology and Curriculum Management

Dr. Chris Daniel reported on the Institutional Effectiveness (IE) area as follows:

- The Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Annual Profile has been submitted.
- The College received the FY2022 Perkins carryover funds (\$79,871) and the amendment to add those funds has been submitted. The majority of these funds are going toward Culinary equipment associated with the expansion of that program.
- All of the new computer equipment has been received and distribution is in progress.

- Audio Visual upgrades for the Event Center and Chappell Hall have been purchased and the IT Department is awaiting on equipment to arrive to begin the install.
- Work continues to make sure everything is in place for the upcoming Perkins Control Review that will take place in March.
- Spring rosters will go out to all advisors at the end of this month to begin the review for embedded credentials that any student might have earned and not received or those on track to earn a credential this Spring semester. This is a collaborative effort across the College.
- Dr. Daniel requested that everyone continue to remember Niki Copeland's family and the Information Technology Department as they work through the grieving process.

## **6. Student Affairs**

Dr. Xenia Johns reported on the Student Affairs area as follows:

- Spring Enrollment is 4,914 (down 1.6% from last Spring's seven-day number/System average is down 2.7%; based on end of semester numbers, the College is down 5.2% and the System is down 5.2%). The College will continue pushing for Minimester 2 enrollment.
- Commencement exercises will be held on May 10, 2022 at 10:00 am and 2:00 pm at the First Assembly of God Church in Griffin.
- Preparations have begun for a Career Fair.
- Dr. Johns stated that she is excited about Hannah Staley representing the College for the GOAL program at the upcoming regional and state competitions.
- Basketball schedule is online (<https://www.sctech.edu/athletics/mens-basketball-schedule/>) .

## **7. Executive Vice President**

Dr. Mark Andrews reported on the Executive Vice President area as follows:

- The Economic Development Division has served 58 companies thus far and generated \$189,000 in revenue.
- The Division continues to offer "open" Industrial Systems classes on the Griffin Campus with employees from multiple area companies.
- CDL Prep classes are scheduled on the Flint River Campus and are full through the end of February.
- A Driver's Education class should complete this weekend on the Flint River Campus that began on January 8, 2022 and had 15 students.
- Bonduelle (formerly Ready Pac) will have Electrical Control classes conducted at the plant in Jackson beginning January 11, 2022.
- U.S. Cold Storage located in McDonough will have Programmable Logic Controller classes at their plant in January.
- A Leadership series with Upson Regional Medical Center began on the Flint River Campus on January 6, 2022 and will have a total of five classes.
- OSHA 10-Hour class is being conducted at Ellis Crossing on January 18-19.
- The Division is in collaboration with the Atlanta Regional Commission and Henry County Sheriff's Department to start a Welding program at the Henry County Jail utilizing one of the Technical College System of Georgia mobile labs. The target start date is February 7, 2022.

## **I. PRESIDENT'S UPDATE**

- Dr. Foley provided an update on COVID cases that have been reported (7 students and 15 employees). The trend looks like it has peaked. The College continues to follow precautions. Classes will continue as planned as the positivity rate continues to drop. The expectation is for the

rate to continue to drop.

- The College has been included in funding (\$1.1 million) from the Governor's Emergency Education Relief Plan (GEER II) grant targeted at the CDL program. This is great news due to the cost of equipment for the program. The College is in the process of obtaining quotes.
- The legislative session began on January 10. Governor Kemp has submitted an amended budget for FY2022 and his proposed budget for FY2023. The plan for this fiscal year includes a \$5,000 pay increase for all full-time state employees. The \$5,000 would then be annualized (paid over 12 months) in the next fiscal year. The College is hopeful for full funding and not just those paid by State allocations. If not, this would mean a \$660,000 investment for the College. The Governor has also proposed the ability of State employees to withdraw up to 40 hours of eligible annual leave out to cash annually.
- The College is hopeful that the HOPE Career Grant will be expanded to cover Criminal Justice programs and institutions that offer police officer training.
- The Presidential Selection Committee has held its initial meeting and plans to finish the search by the end of February in preparation for the March State Board meeting. Community input is important in this process. The Commissioner will ultimately make the recommendation to the State Board. David Campbell (SCTC Board) and Jack Bowdoin (SCTC Foundation) will co-chair the Committee. Kyle Fletcher (SCTC Board) and Colin Martin (SCTC Foundation) as well as elected officials, members of school boards, and community stakeholders representing the College's service delivery area have agreed to serve on the Selection Committee. Mr. Campbell thanked Dr. Foley for serving as Interim President and looks forward to working with him over the next few months.

## **J. ADJOURN**

The next Board meeting will be held on February 16, 2022 at 7:30 a.m. on the Griffin Campus. There being no further business, the meeting was adjourned at 8:25 a.m.

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Dr. Ryan W. Foley, Executive Secretary